

**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY  
REQUEST FOR PROPOSAL  
for  
OWNER’S AGENT SERVICES**

The Peace River Manasota Regional Water Supply Authority (“Authority”) is requesting proposals from firms for the purpose of providing program management services (“Agent”). Services to be provided by Agent to the Authority generally consist of (but are not limited to): program/project management, technical design reviews, procurement assistance, and construction, engineering, & inspection.

Proposals must be submitted in accordance with the information packet containing details of the proposal submittal requirements (“Information Package”) which may be downloaded by visiting the Authority’s website ([www.regionalwater.org](http://www.regionalwater.org)). The Authority may also use DemandStar, a third-party provider, to distribute proposals. Visit the DemandStar website at [www.DemandStar.com](http://www.DemandStar.com) for more information regarding this service. Participation in the DemandStar system is not a requirement for doing business with the Authority. If encountering any difficulties obtaining the Information Package, contact Rachel Kersten at [RKersten@regionalwater.org](mailto:RKersten@regionalwater.org), or by calling 941-316-1776. All questions related to this Request for Proposal must be directed in writing via email to [procurement@regionalwater.org](mailto:procurement@regionalwater.org) using “**RFP Question – Owner’s Agent Services**” as the subject line. The final cut-off date/time for all questions is **April 6, 2022, at 5:00 p.m. EST**. Questions received after the scheduled cut-off date/time for submission of all questions will go unanswered. All responses to questions and addenda, if applicable, will be posted on the Authority website; however, it is the responsibility of the Agent, prior to submitting a proposal, to review the Authority’s website to determine if any addenda were issued and to make such addenda a part of its proposal.

Agent selection will be in accordance with the Information Package and the Authority’s Procurement Policy (adopted October 1, 2021, or latest revision), which Agents are hereby placed on notice of and are considered to be on constructive notice of all provisions contained therein. A copy of the Authority’s Procurement Policy is available on the Authority’s website. Agents desiring to provide these services to the Authority must submit a single electronic file in searchable PDF format of their proposal and other required documentation in accordance with the requirements contained in the Owner’s Agent Services Request for Proposal Documents via email to [procurement@regionalwater.org](mailto:procurement@regionalwater.org), using “**Response to RFP: Owner’s Agent Services**” as the subject line.

DEADLINE to submit a proposal is **10:00 A.M. Eastern Standard Time on April 22, 2022**, and any proposals submitted will be publicly opened immediately thereafter.

Dated this 22<sup>nd</sup> day of March 2022

Mike Coates, Executive Director  
Peace River Manasota Regional Water Supply Authority