

**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
REQUEST FOR STATEMENTS OF QUALIFICATIONS
for
ENVIRONMENTAL SERVICES**

MEMORANDUM - ADDENDUM NO. 2

JULY 31, 2020

RESPONSES TO QUESTIONS

1. Question: On page 3, requirement #5 requests copies of Florida Professional Licenses as applicable (business and/or individual). Is it acceptable to provide a list of each key team member's applicable licenses and registrations? Or does the client require photocopies of each individual staff member's licenses and registrations?

Response: Applicable business and/or individual professional licenses should be included for the Project Manager as well as any named party/business listed on the Project Team/Key Personnel form. Copies of licenses (business and/or individual) may be reduced in size with multiple licenses per page as long as readability is maintained.

2. Question: Are the forms excluded from the page limit?

Response: No, the required forms are included in the 20-page limit.

3. Question: Are graphics excluded from the font size restriction or are they also required to be a 12pt minimum?

Response: Text within graphics and tables must be a minimum of 10-point font.

4. Question: In the SOQ for General Environmental Services, page 4 of the RFQ states that the package should be labeled "SOQ: General Professional Engineering Services." Which name for the SOQ package should be used?

Response: Please note that "Engineering" was a typo and all submittals under this SOQ should be labeled as "SOQ: General Environmental Services."

5. Question: Do you want resumes to be included for the Project Manager and Key Staff? If so, do resumes count toward the 20-page count limit?

Response: The SOQ minimums require the identification & outline of qualifications and professional experience for the Project Manager as well as key personnel who will be assigned to conduct professional services (items 6 & 7). A "resume" is not required as long as the requirements outlined are still met. If formal resumes are included, they will count toward the 20-page count limit.