

**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
REQUEST FOR PROPOSALS
for
GENERAL MOWING & GROUND MAINTENANCE SERVICES**

The Peace River Manasota Regional Water Supply Authority (“Authority”) is requesting proposals from any entity (“Contractors”) for the purpose of providing general mowing and ground maintenance services on various Authority owned properties, including but not limited to, finish mowing, bush hog tractor mowing, embankment/slope mowing and general grounds maintenance services.

Proposals shall be submitted in accordance with the information packet containing details of the proposal submittal requirements (“Information Package”), which may be downloaded by visiting the Authority’s website (www.regionalwater.org). The Authority may also use DemandStar, a third-party provider, to distribute proposals. Visit the DemandStar website at www.DemandStar.com for more information regarding this service. Participation in the DemandStar system is not a requirement for doing business with the Authority. If encountering any difficulties obtaining the Information Package, contact Rachel Kersten at RKersten@regionalwater.org, or by calling 941-316-1776. Questions regarding this Request for Proposals must be directed by email to Ann Lee at ALee@regionalwater.org no later than 5:00 P.M. Eastern Standard Time on May 28, 2021. All responses to questions and addenda, if applicable, will be posted on the Authority website; however, it shall be the responsibility of the Contractor, prior to submitting a proposal, to review the Authority’s website to determine if any addenda were issued and to make such addenda a part of its proposal.

A mandatory meeting and site visit will be held on May 25, 2021 at 1:00 P.M. EST at the Peace River Water Treatment Facility, Training Room located at 8998 SW County Road 769, Arcadia, Florida, 34269. A prospective Contractor is required to have a representative attend the meeting and site visit in its entirety. A representative of the Prime Contractor does not include a subcontractor. Prospective Contractors are responsible for ensuring their presence is reflected on the Official Sign-In/Sign-Out Sheet at the mandatory meeting and site visit. Because the Authority considers such a meeting and site visit to be critical to understanding the Request for Proposals requirements, representation at the meeting and site visit in its entirety is mandatory to qualify as a Contractor. Proposals received from Contractors not represented on the Official Sign-In/Sign-Out sheet from the mandatory meeting and site visit will be rejected.

Contractor selection will be in accordance with the Information Package and the Authority’s Procurement Policy (adopted December 5, 2018 or latest revision), which Contractors are hereby placed on notice of and are considered to be on constructive notice of all provisions contained therein. A copy of the Authority’s Procurement Policy is available on the Authority’s website. Contractors desiring to provide these professional services to the Authority must submit six (6) paper copies and one (1) electronic PDF copy on a USB drive of their proposal in accordance with the requirements contained in the Information Package to the attention of Patrick J. Lehman, Executive Director, at the address below no later than 2:00 P.M. Eastern Standard Time on June 15, 2021:

Peace River Manasota Regional Water Supply Authority
9415 Town Center Parkway
Lakewood Ranch, Florida 34202

Dated this 14th day of May 2021

Patrick J. Lehman, Executive Director
Peace River Manasota Regional Water Supply Authority