

# PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY

Hon. Alan Maio  
Sarasota County

Hon. Elton A. Langford  
DeSoto County

Hon. Bill Truex  
Charlotte County

Hon. George Kruse  
Manatee County

Patrick J. Lehman, P.E., Executive Director

## **Request for Proposal: As Needed Minor Repairs/Small Project Services**

### **Memorandum - Addendum 1**

**June 21, 2021**

#### **Responses to Questions:**

**1. Question:** Are the hourly rates listed in the Fee Schedule Exhibit "A" to include the equipment that will be used or is this simply for manhours for thee work?

**Response:** Pursuant to the footnote associated with Exhibit A, "Fee Schedule," rates should be fully burdened and inclusive of all associated per diem, incidental and administrative costs for the projects listed. Please note the list given in Exhibit A is not intended to be inclusive of all potential projects that may be written under this as needed services category.

**2. Question:** Is this a Crew Hourly Rate or an Individual Hourly Rate. I.E. if you have 4 crew members on the operation would they be paid 4 HR x Fee Schedule Rate or 1 HR x Fee Schedule Rate which would be higher because it would include 4 members and thus would be roughly 4 times higher than a 1 man hourly rate?

**Response:** The fully burdened hourly rates submitted in conjunction with Exhibit A "Fee Schedule," should reflect the hourly rates the Authority should expect to be charged for each project type listed. Respondents may indicate if the listed fee is on a per person basis or is for multiple members of a crew with the number of crew members indicated.

**3. Question:** For materials, tools, equipment, subcontracts and anything not part of the fee schedule appear to be compensated as direct cost with no markup. How would the cost for the home office administration for processing these purchases be compensated if no markup is allowed. Basically, how is the home office overhead to order and process invoicing compensated?

**Response:** Pursuant to the Section 6 of the Authority's standard contract, each work order (project) will be individually negotiated between the Authority and the Contractor and shall be based upon the fee schedule included within the submitted RFP. Please note that the Fee Schedule included within the RFP Information Packet (Exhibit A) is not intended to be exhaustive, therefore administrative fees may be included within the individually negotiated work orders at actual cost.