

Minutes of Board of Directors Meeting  
**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY**  
Charlotte County Administration Center  
Commission Chambers, Room 119  
18500 Murdock Circle, Port Charlotte, Florida

March 31, 2021 @ 9:30 a.m.

***Board Members Present:***

Commissioner Alan Maio, Sarasota County, Chairman  
Commissioner Elton Langford, DeSoto County, Vice Chairman  
Commissioner Bill Truex, Charlotte County  
Commissioner George Kruse, Manatee County

***Staff Present:***

Patrick Lehman, Executive Director  
Mike Coates, Deputy Director  
Doug Manson, General Counsel  
Richard Anderson, Director of Operations  
Terri Holcomb, Resource Management & Planning Manager  
Ann Lee, Finance & Administration Manager  
Rachel Kersten, Agency Clerk

***Others Present:***

A list of others presents who signed the attendance roster for this meeting is filed with the permanent records of the Authority.

**CALL TO ORDER**

Commissioner Maio called the meeting to order at 9:30 a.m.

**INVOCATION**

Doug Manson offered the invocation.

**PLEDGE OF ALLEGIANCE**

Commissioner Truex led the Pledge of Allegiance to the Flag of the United States.

**HOST COUNTY REMARKS**

Hector Flores, Charlotte County Administrator, made welcoming remarks.

**PUBLIC COMMENTS**

Public comments were made by Adaline Howard, Tim Richie, Michael Zarzano, Cynthia Compton, and Erik Howard.

**AWARDS/RECOGNITIONS****1. Commemoration of Charlotte County Centennial**

Commissioner Maio presented Resolution 2021-04 to Commissioner Truex in commemoration of Charlotte County's centennial anniversary.

**Motion was made by Commissioner Truex, seconded by Commissioner Langford, to approve Resolution 2021-04 'Commemoration of Charlotte County Centennial'. Motion was approved unanimously.**

**2. Florida Section/American Water Works Association Presentation**

On behalf of the Florida Section/American Water Works Association, Richard Anderson presented the Dr. Ed Singly Volunteer of the Year award to the Authority's Resource Management and Planning Manager, Terri Holcomb.

**CONSENT AGENDA**

Commissioner Truex requested Item 7 be pulled from Consent.

1. Approve Minutes of the February 3, 2021 Board of Directors meeting.
2. Approve Resolution 2021-05 'Recognition of the Month of April as Water Conservation Month'.
3. Approve Resolution 2021-06 'Recognition of National Drinking Water Week'
4. Award and authorize Executive Director to execute Contracts for Purchase of Water Treatment Chemicals with the recommended lowest responsible and responsive bidders.
5. Approve and authorize Executive Director to execute a construction contract for the Treatment Trains 5 & 6 Rehabilitation Project with Poole & Kent Company of Florida for an amount not-to-exceed \$3,534,507.
6. Authorize the Executive Director to execute the Agreement for Construction Phase Services with Black & Veatch Corporation for the Treatment Trains 5 & 6 Rehabilitation Project for an amount not-to-exceed \$143,348.
8. Approve and authorize Executive Director to execute a work order with Progressive Water Resources for the installation of ASR system monitor wells sampling and purge water modifications for an amount not to exceed \$126,484.
9. Approve Declaration of Surplus as listed, authorize the Executive Director to arrange for the public sale through auction of said materials and dispose of any materials left unsold.
10. Authorize Chairman Maio to execute a letter of recommendation supporting Commissioner Ken Doherty's nomination for appointment to the U.S. Environmental Protection Agency's Local Government Advisory Committee.

**Motion was made by Commissioner Truex, seconded by Commissioner Langford, to approve the Consent Agenda, with the exception of Item 7. Motion was approved unanimously.**

7. Renew Peace River Facility Property Insurance with Starr Tech/ACE for an annual premium of \$336,157 for the upcoming year (April 30, 2021, thru April 30, 2022).

Commissioner Truex stated that he intended to move approval of this item but wanted to ask if we should have any discussion on being more or less self-insured based on the premiums.

Ms. Lee explained that this is something she has investigated for the Authority. However, Florida Statue 624.4622, requires local governments to have annual normal premiums in excess of \$5 million to qualify for self-insurance funds.

Commissioner Truex thanked Ms. Lee for this explanation.

**Motion was made by Commissioner Truex, seconded by Commissioner Langford, to renew Peace River Facility Property Insurance with Starr Tech/ACE for an annual premium of \$336,157 for the upcoming year (April 30, 2021 thru April 30, 2022). Motion was approved unanimously.**

**REGULAR AGENDA**

**1. Water Supply Conditions – Staff Presentation**

Richard Anderson presented Water Supply Conditions at the Peace River Facility as of March 16, 2021.

- Water Supply Quantity: Excellent
- Treated Water Quality: Excellent

March Water Demand	33.42 MGD
March River Withdrawals	17.20 MGD
<u>Storage Volume:</u>	
Reservoirs	6.31 BG
ASR	<u>8.97 BG</u>
Total	15.28 BG

**2. Water Supply Security – Staff Presentation**

The security of public drinking water supplies nationwide has been highlighted recently with the February 5, 2021 cyber-attack and system breach in Oldsmar, Florida. Mr. Coates discussed measures in place to maintain water supply security in the Regional System.

Commissioner Truex thanked Mr. Coates and all of the Authority staff for proactively addressing and speaking on this matter.

**3. Legislative Update**

Mr. Lehman and Mr. Manson presented an update to the ongoing 2021 legislative session that began on March 2, 2021.

**4. 5-Year Capital Improvements Plan & 20-Year Capital Needs Assessment**

Mr. Coates presented the Authority’s draft 5-Year Capital Improvements Plan (CIP) and 20-Year Capital Needs Assessment (CNA) for Board discussion and direction. Guidance received will be incorporated into the FY 2022 budget.

There are two time horizons in the Authority’s capital planning efforts: the 5-Year Capital Improvements Plan (CIP) which includes those projects which are relatively certain and well-defined and the 20-Year

Capital Needs Assessment (CNA) which includes the 5 Year CIP but also looks out beyond that period to years 6 – 20 where projects are less certain and defined.

The 5-Year CIP beginning in FY 2022 through FY 2026 currently includes the following:

Regional Transmission Projects	\$ 116,808,305	62%
Water Supply Projects	\$ 60,973,151	32%
Other Projects	\$ 12,152,573	6%
<b>Total</b>	<b>\$189,934,029</b>	<b>100%</b>

And the 20-Year CNA beginning in FY 2022 through FY 2041 includes the following:

Regional Transmission Projects	\$ 286,009,521	43%
Water Supply Projects	\$ 359,302,356	55%
Other Projects	\$ 12,152,000	2%
<b>Total</b>	<b>\$ 657,464,450</b>	<b>100%</b>

Capital planning has also identified \$307 million in offsetting cooperative grant funding opportunities for these collective projects in the next 2-year based upon past generous participation by the Southwest Florida Water Management District.

Commissioner Truex asked where approximately the connection with Englewood Water District would be located.

Mr. Coates responded that it may end up being in the portion of Wellen Park that is south and west of US-41 but there is no firm location for this yet. Where it is shown on the map currently is a conceptual location.

Commissioner Maio thanked and complemented staff on being incredibly engaged in the process of all of the Authority projects and in anticipating any stumbling blocks ahead of time.

## 5. Budget Considerations for FY 2022

Mr. Lehman provided budget considerations for Board direction in preparation of the Budget for FY 2022.

Commissioner Maio stated that the sequential manner in which the Authority has always operated is now bearing significant fruit. None of the actions taken or things that have occurred over the last two years specifically, with the new 50-year water permit and the bonds savings, are just happenstance. It is not coincidental that these things happened right at the same time that discussions and work on the third reservoir was set to begin. The Authority is very careful and deliberate in their finances and all of this can happen with just a twelve cent a month increase to our rate payers. It is phenomenal. All of the staff should be complimented and commended for it.

Commissioner Truex commented that he is glad we are being proactive on the R&R side of things and that the money is being put away because when things break, they are not at all inexpensive to fix. He added that he believes we should push the amount to \$4 million as soon as we can for that reason.

## **6. Master Water Supply Contract Update**

Mr. Manson provided a status report on the update of the Master Water Supply Contract for the Boards' information. He explained that with the new supply and treatment capacity projects completed in 2009, and an additional 36 miles of regional transmission main installed since 2005, clean-up of outdated and obsolete provisions and update of regional facilities, delivery locations etc., in the MWSC would be beneficial. In addition – clarification and update of provisions related to demand projections, and future water supply development are necessary to support the continued expansion of the regional supply and transmission system to meet Customer needs.

### **GENERAL COUNSEL'S REPORT**

Mr. Manson did not have any information to report.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Lehman asked that the Board please accept notice of his intent to retire this summer after 29 years of employment by the Authority and as Executive Director, serving at the Board's pleasure over the last 24 years.

Mr. Lehman stated that he would work with the Board to develop a schedule to ensure a seamless transition. He is proud to leave the Authority in a position of strength financially and programmatically as it moves forward to the future, and he is confident with the visionary actions taken by the Board and the staff that has continuously received awards in all phases of utility operations, finance, and management that the Authority will continue to be successful in providing its residents and businesses with a resilient water supply well into the future.

### **ROUTINE STATUS REPORTS**

There were no Board comments on routine status reports.

### **BOARD MEMBER COMMENTS**

There were no additional Board Member comments.

### **PUBLIC COMMENTS**

There were no additional public comments.

### **ANNOUNCEMENTS**

#### Next Authority Board Meeting

Wednesday, June 2 @ 9:30 a.m.  
Sarasota County Administration Center  
Commission Chambers, First Floor  
1660 Ringling Boulevard, Sarasota, Florida

**ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 11:17 a.m.

**BOARD APPROVED**

**JUN - 2 2021**

**Peace River Manasota  
Regional Water Supply Authority**



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Commissioner Alan Maio  
Chairman